

Green IT Action Plan for Financial Analysis

Based on your responses to the Green IT Checklist, your department has achieved Bronze Level Achievement. Congratulations!

This chart shows how your level of achievement was determined and points needed to raise your level.

Required items checked (out of a possible 7)	7
Points applicable to your unit (possible points)	40
Points earned by the items you are currently doing	15
Potential points based on the "Plan to" items	19
Level of recognition achievable by doing the "Plan to" items	Gold
Points short of next achievement level (Silver)	5

You are on your way helping to reduce the University's IT-related, greenhouse gas emissions. We encourage you to take additional steps to raise your level of achievement at the same time.

Here are the steps you "Plan to" take based on your responses to the Green IT checklist.

Item	Points
Integrate Green IT educational material into faculty and staff orientation/training	1
Use the Green IT Individual Survey to raise awareness and evaluate the behaviors and attitudes of your faculty and staff toward green IT	2
Collect energy-use data and share it with faculty and staff	1
Develop a deployment process to configure (at minimum) these default energy-saving settings for most users Monitor/display sleep: Turn off after 15 minutes or less Turn off hard drives/hard disk sleep: 15 minutes or less System standby/sleep: After 30 minutes or less	4
Ensure that the energy-saving settings above are being used (e.g. by using power management software)	2
Require that computers and monitors be turned off at night and on weekends if they are not in use	4
Use recycled paper for your printing needs	1
Take proactive steps to discourage unnecessary printing	1
Eliminate personal printers (with no or few exceptions) and consolidate printing environment to fewer, shared printers or multi-function devices	2
Develop a procedure to help your users recycle e-media such as CDs, DVDs, and floppy disks	1

You can find resources to help you achieve these goals at www.climatesavers.umich.edu.