# Sample Entry Level Banking Resume Template

Name:

Residential Address:

Phone Number:

Email-id:

Current Employment status:

**Career Objective:**

I wish to obtain a challenging position of a \_\_\_\_\_\_\_\_\_\_\_ [post expected] in a reputed bank to flourish my professional banking skills. I am sure that my skills will add value to the banking operations of the concerned bank.

**Educational Background:**

* Achieved/ pursuing Master’s degree in Business Management (with Finance major), from \_\_\_\_\_\_\_\_\_\_\_\_[mention institute/university of education] in the year \_\_\_\_\_\_\_\_\_\_\_\_
* Achieved Bachelor’s degree in Commerce (with Accountancy major), from \_\_\_\_\_\_\_\_\_\_\_\_[mention institute/university of education] in the year \_\_\_\_\_\_\_\_\_\_\_
* Passed High School from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Name of the School/College] in the year \_\_\_\_\_\_\_\_\_\_\_\_\_ with \_\_\_\_\_\_\_\_ %.

**Computer Skills:**

* [Skill 1] – [Proficiency level]
* [Skill 2] – [Proficiency level]

**Training experiences:**

* Participated in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Course name] training session organized by \_\_\_\_\_\_\_\_\_\_\_\_\_ [name of the institution] in the year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* Participated in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Course name] training session organized by \_\_\_\_\_\_\_\_\_\_\_\_\_ [name of the institution] in the year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Academic Achievements:**

* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_